

**High School for Girls  
Parent Teacher Association  
Registered Charity No. 1003983**

5th September 2016

Dear Parents/Carers

**PTA Annual General Meeting (AGM)**

I hereby give notice of the AGM of the High School for Girls PTA, to be held on Monday, 10<sup>th</sup> October 2016.

The PTA plays a vital part in the school community and all parents, as members of the PTA, are invited to support the AGM. This is your chance to hear and see how the funds you have helped to raise have been used for the benefit of the students at our school.

The AGM is also an opportunity for you to elect the PTA Committee who will represent the association throughout the forthcoming academic year. Nominations should be sent in advance of the AGM, for existing committee members willing to stand for re-election and for anyone wishing to stand as an Officer or Ordinary Committee Member, for the first time.

If you would like any further information about what is involved in being a Committee Member, please speak to our Chair, Lorna Herold via the PTA email; pta@hsfg.org

Please return the slip below to **Lorna Herold, HSFG PTA Chair, c/o The School** by Friday, 7<sup>th</sup> October at the latest.

We look forward to seeing you on the 10<sup>th</sup> October.

Regards

**Lorna Herold**

✂ -----

**NOMINATION FOR OFFICER/MEMBER OF THE PTA COMMITTEE**

Nominee \_\_\_\_\_

For position of: Chair / Secretary / Treasurer (please delete as appropriate)

Proposer \_\_\_\_\_ Secondor \_\_\_\_\_  
[please sign and print name] [please sign and print name]

I \_\_\_\_\_ agree to my nomination for the position of \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

✂ -----

**INTERESTED IN BECOMING A MEMBER OF THE PTA COMMITTEE**

Name \_\_\_\_\_

Email \_\_\_\_\_ Phone No. \_\_\_\_\_