

ICT Acceptable Use- BYOD



Definitions

Bring your own device (BYOD) refers to technology models where individuals bring a personally owned device to a Trust site for the purpose of learning.

A personally owned device is any technology device brought to Denmark Road High School and owned by a student (*or the student's family*), staff or guest

Rationale

Denmark Road High School recognises the benefits to learning from offering students the opportunity to use personal ICT devices on site to support learners and their learning. Denmark Road High School has, therefore, provided its students, staff and guests access to a secure, internet filtered, wireless network for the enrichment of educational activities.

It is the intention of this policy to facilitate and support the use of personal ICT devices at Denmark Road in furtherance of individualised student learning. Students are expected to use personal ICT devices in accordance with this policy and Denmark Road High School's ICT Acceptable Use Policy (AUP).

Please note that students are never required to bring in outside technology to school. All students will continue to be able to utilise our school equipment. No student will be disadvantaged by Denmark Road High School's Bring Your Own Device policy.

Guidelines for Acceptable Use of Personal ICT Devices

- The use of personal ICT devices falls under Denmark Road High School's ICT Acceptable Use Policy (AUP) which all students must agree to, and comply with.
- The primary purpose of the use of personal devices at school is **educational**. Using the device for personal reasons should only take place after permission has been given from a teacher or other member of staff. Students must use devices as directed by their teacher.
- Students shall make no attempts to circumvent Denmark Road High School's network security. This includes, but is not limited to, setting up proxies and downloading programs to bypass security.
- The use of a personal ICT device is not to be a distraction in any way to teachers or students. Personal devices must not disrupt lessons or study areas in any way.
- Students are not permitted to use any electronic device to record audio or video media or take pictures of any student or staff member without their permission.
- Students shall not distribute pictures or video or any other material relating to students or staff without their permission (distribution can range from emailing/texting to one other person to posting images or videos online).
- Students are not to call, text message, email, or electronically communicate with others from their personal device, including other students, parents, guardians, friends, and family during lessons unless permission has been given from a teacher or other member of staff.
- Students are expected to act responsibly and thoughtfully when using technology resources. Students bear the burden of responsibility to inquire with IT Support and/or teachers when they are unsure of the permissibility of a particular use of technology prior to engaging in the use.
- Students may not utilise any technology to harass, threaten, demean, humiliate, intimidate, embarrass, or annoy their classmates or others in their community. This is unacceptable behaviour known as cyber bullying and will not be tolerated. Any cyber bullying that is determined to disrupt

the safety and/or wellbeing of anyone at Denmark Road High School will be subject to disciplinary action.

- Students must check their personal ICT device daily to ensure the device is free from unsuitable material and free from viruses etc. before bringing the device into school.
- Students must check their personal ICT device daily for basic Health and Safety compliance to ensure it is free from defects. Any personal ICT device that has obvious Health and Safety defects should not be brought into school.
- Students are responsible for charging their personal ICT devices **prior** to bringing them into school. Personal ICT devices cannot be connected to school power outlets without first being PAT tested by one of Denmark Road High School's designated PAT testers.

Consequences for Misuse/Disruption

In addition to dealing with misuse/disruption within the remit of Denmark Road High School's ICT Acceptable Use Policy (AUP) and Behaviour Management Policy one or more of the following sanctions may apply:

- Personal ICT device may be confiscated and kept at the Main Office until a student's parent/guardian collects it.
- Privilege of using personal ICT devices may be removed.
- Access to Denmark Road High School's wireless network may be limited or withheld.

Denmark Road High School reserves the right to monitor, inspect, copy, and review a personally owned device or file when staff have a reasonable suspicion that a violation has occurred.

In serious cases Denmark Road High School reserves the right to contact external authorities for advice, investigation and prosecution.

DRHS Liability Statement

Students bring their personal ICT devices to use at a Denmark Road High School at their own risk. Students are expected to act responsibly with regards to their own devices, keeping them up-to-date via regular anti-virus and operating system updates and as secure as possible. It is their duty to be responsible for the upkeep and protection of their devices.

Denmark Road High School is in no way responsible for:

- Personal devices that are broken while at school or on school activities.
- Personal devices that are lost or stolen at school or when taking part in school activities.
- Maintenance or upkeep of any device (keeping it charged, installing updates or upgrades, fixing any software or hardware issues).
- Parents should ensure they have adequate insurance cover in place to cover the cost of repair/replacement of a personal ICT device in the event of loss/damage to the device.

Disclaimer

Denmark Road High School accepts no liability in respect of any loss/damage to personal ICT devices while at school. The decision to bring a personal ICT device to school rests with the student and their parent(s)/carer(s), as does the liability for any loss/damage that may result from the use of a personal ICT device at school.

By bringing a personal ICT device into school, students and their parent(s)/carer(s) accept this disclaimer and agree to abide by this policy.