

Denmark Road High School, Gloucester



Teacher - Job Description

Post Title:	TEACHER
Reporting to:	Line Manager/Faculty Director.
Responsible for:	The learning experience and support for students.
Purpose:	<ul style="list-style-type: none"> • To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students in accordance with the aims and objectives of the school. • To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential. • To contribute to raising standards of student progress and achievement in the department/tutor group. • To be responsible for raising standards of student progress and achievement of your classes. • To share and support the school's responsibility to provide and monitor opportunities for personal and academic growth. • To do your job to the best of your ability and in accordance with the teaching standards associated with your pay band.
MAIN DUTIES	
Teaching:	<ul style="list-style-type: none"> • To follow the school's Feedback policy and use feedback to inform planning. • To teach students according to their educational needs based upon rigorous and regular assessment. • To assess in accordance with school policy, record and report on the attendance, progress and development of students and to keep such records as are required. • To ensure that enjoyment, ICT, Literacy, Numeracy and school development priorities are reflected in the teaching and learning experience of students. • To undertake a designated programme of teaching. • To ensure a high quality learning experience for students which meets internal and external quality standards. • To prepare and update subject materials. • To undertake assessment of students as requested by external examination bodies, subject areas and school procedures.
Curriculum:	<ul style="list-style-type: none"> • To assist the Line Manager/Faculty Director to ensure that the curriculum area provides a range of teaching and learning styles which complement the school's strategic/development objectives. • To assist in the process of curriculum development and change so as to ensure the continued relevance to the needs of students, examining and awarding bodies and the school's Vision Statement and Strategic objectives. • To assist in the development of appropriate syllabi, resources, schemes of learning, marking policies and teaching strategies in the subject.

Staff Development:	<ul style="list-style-type: none"> • Contribute ideas and assist on shaping for the constant development of teaching and learning. • Lead and participate in relevant CPD, remain up-to-date with current initiatives and developments in education and apply them in the classroom. • Contribute to creating an environment where it is good to try out new ideas and take risks. • Acknowledge effort and achievement. • Actively promote the work of colleagues and the department as a whole. • If something works well – share it. If something doesn't work well – share it. • Share any concerns or worries appropriately and don't bottle things up. • Look out for colleagues and support them whenever you can. • Keep your sense of humour and a sense of perspective. • Act as a positive role model in the curriculum area and the school. • To engage in developmental observations.
Communication:	<ul style="list-style-type: none"> • Be positive – always act with positive intent and assume the same from others. • To follow agreed policies and protocols for communication in and beyond the school. • To liaise with stakeholders and other relevant bodies as appropriate to your role.
Quality Assurance:	<ul style="list-style-type: none"> • To help implement school quality assurance procedures and act on findings to improve the educational experience and outcomes of students. • To review your own practice through self-evaluation, student voice, peer observations and act on findings to improve your classroom input.
Student Support:	<ul style="list-style-type: none"> • To be a Form Tutor to an assigned group of students and perform all related duties in accordance with school policy and protocols. • To evaluate and monitor the attendance and progress of students. (For part-time staff Form Tutor responsibilities will vary yearly.) • To promote attendance and the general progress and well-being of individual students and of the Form Tutor Group as a whole. • To liaise with the Year Co-ordinators to ensure the implementation of the school's Pastoral System. • To contribute to the preparation of Action Plans and progress files and other reports. • To communicate as appropriate, with the parents/carers of students and with persons in school concerned with the welfare of individual students. • To contribute to PSHE and Citizenship and enterprise curricula according to school policy. • To apply the behaviour management systems so that effective learning can take place.
Marketing and Liaison:	<ul style="list-style-type: none"> • To take part in marketing and liaison activities such as Open Evenings, Parents' Evenings, and liaison events with partner schools. • To contribute to the development of effective subject links with external agencies.
Management of Resources:	<ul style="list-style-type: none"> • To cooperate with other staff to ensure a sharing and effective usage of resources to the benefit of the school, department and the students.
OTHER SPECIFIC DUTIES	
<ul style="list-style-type: none"> • To play a part in the life of the school community, to support its distinctive mission and ethos and to encourage staff and students to follow this example. • To continue personal professional development as agreed. • To promote actively the school's corporate policies. • To comply with the school's Health and Safety policy and undertake risk assessments as appropriate. • To undertake any other duty as specified by Standard Teachers' Pay and Conditions Document not mentioned in the above. 	

<ul style="list-style-type: none">• To support the school in meeting its legal requirements for worship.• To contribute to the whole school's self-evaluation and development planning.
<p>Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.</p> <p>Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.</p> <p>The school will endeavour to make any necessary adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.</p>
<p>This job description is current at the date shown, but, in consultation with you, may be changed by the Headteacher to reflect or anticipate changes in the job commensurate with the grade and job title.</p>

Teacher's Signature:

Headteacher's Signature:

Date: