



Year 7 – 11 Consequence Procedures

Stage	Action	When Given	Notifications	Intervention
1	Verbal Warning	Always given as a warning before a consequence point		
2	Consequence Point	Given following a verbal warning e.g. Distracting others	Recorded on SIMS + sent to parent via Gateway App	Monitored by Form Tutor. Mentoring after 2 consequence points, email home from tutor after 3 consequence points
3	Lunch-Time Detention	Can be given by teachers when homework not complete or forgotten or for low-level disruption (behaviour which disturbs learning in the classroom)	Recorded on SIMS + sent to parent via Gateway App	Homework completed / no recurrence of low level disruption, no further intervention. Monitored by Form Tutor in case pattern emerges
4	After School Detention	4 Consequence points in a Term. Will also be given for being sent out of a lesson, rudeness to any member of staff and other poor behaviour at a similar level	Letter sent home to parents via Gateway App	PWC Discussion with student. Form Tutor to send home email about next steps if poor behaviour continues.
5	Further Review	If additional Consequence point given following an after school-detention	Recorded on SIMS + sent to parent via Gateway App	Monitored by PWC. PWC to contact parents to indicate improvement / no further improvement
6	Intervention Meeting	Further consequence points given after PWC contact with parent (stage 5)	Recorded on SIMS + invitation to meeting sent to parent via Gateway App	Monitored by PWC. Parents invited in to school for meeting to discuss action plan moving forward

At the start of each Term (based on a 6 term year) all students will start with zero consequence points but a record will remain of previous consequence points.

A student may move to stage 5 if there is repeated poor behaviour patterns across more than one term.



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Additional Consequence Sanctions (All Years)

Action	When Given	Notifications	Intervention
Referral (Removal from lesson)	For multiple actions in a lesson that would invoke multiple consequence points / isolated incidents of dissent or defiance	Separate procedure followed. Added on SIMS. Parents notified by SLT/PWC by phone	After School Detention / Internal or External Exclusion Restorative Justice Review of incident, action plan in place if needed following review of consequence
Internal Exclusion	May be used following referral from a lesson if student behaviour continues to be poor throughout the day. Other circumstances can include fighting and bullying (these are examples not an exhaustive list)	Headteacher to notify parents. Recorded on SIMS	Reintegration meeting held with parents and HL
Fixed Term Exclusion	May be used for a single occurrence of serious misconduct or for persistent misbehaviour. For example continued aggressive behaviour, persistent bullying (This is an example not an exhaustive list)	Headteacher to notify parents and inform LA following LA procedures	Reintegration meeting held with parents and Assistant Headteacher progress & Wellbeing. LA guidance will be followed.
Permanent Exclusion	This will be used as a last resort in response to serious or persistent breaches of the school's consequences policy. It may, however, be an appropriate sanction for a single incident of extreme misconduct. E.g. bringing drugs or weapons into school (these are examples not an exhaustive list)	Headteacher to notify parents and inform LA following LA procedures	LA guidance will be followed.

Acronyms:

PWC = Progress & Wellbeing Coordinator	SLT = Senior Leadership Team
LA = Local Authority	SIMS = Our school's information system